



Business Financial Management

Cluster Overview: Careers encompass planning, services for financial and investment planning, banking, insurance, and business financial management.

Career Goal (O*NET Code): Financial Controller (11-3031), Credit Analyst (13-2041), Accountant or Auditor 13-2011), Sales Agent (41-3031)

Student Name: _____

Grade: _____

School: _____

SUGGESTED COURSEWORK

EXTENDED LEARNING EXPERIENCES

Middle School	8th	HS Courses:			Curricular Experiences: Business Professionals of America DECA Future Business Leaders of America	Extracurricular Experiences: Academic Decathlon Language Immersion Programs Math Tutor School Newspaper Student Government UIL Academic Competitions Yearbook
	High School	9th	Core Courses:	English I Algebra I Biology		
Career-Related Electives:			Principles of Business, Marketing and Finance or Introduction to Business Documents			
10th		Core Courses:	English II Geometry Chemistry	World History Languages other than English II		
		Career-Related Electives:	Accounting I or Business Information Management I			
11th		Core Courses:	English III Algebra II Physics	United States History		
		Career-Related Electives:	Business Management or Business Information Management II or Accounting II			
12th	Core Courses:	English IV Precalculus Environmental Systems	Government/Economics Fine Arts			
	Career-Related Electives:	Business Law or Banking and Financial Management or Career Preparation I				
COLLEGE CREDIT OPPORTUNITIES -- High School						
Students should take Advanced Placement (AP), International Baccalaureate (IB), dual credit, Advanced Technical Credit (ATC), or locally articulated courses (Tech Prep), if possible. List those courses that count for college credit on your campus.						
On-the-Job Training		Bookkeeper Teller	Call Center Representative Customer Service Representative	Real Estate or Mortgage Assistant	Professional Associations: American Institute of Certified Public Accountants Council of Petroleum Accountants Societies Financial Analysts Federation Financial Management Association Institute of Internal Auditors National Association of Credit Management Phi Beta Lambda Society of Actuaries	
		NOTE: These experiences may be started and/or completed as part of the high school experience.				
Certificates		Bookkeeping Fundamentals	I-Net+ Network +	OSHA CareerSafe	Career Options: Bookkeeper Network Technician IT Support	
		NOTE: Students may earn all or part of these certificates as part of the high school experience.				
Postsecondary	Associate Degrees	Accounting Administrative and Secretarial Services	Business Administration and Data Processing Services Financial Management and Services	Law and Legal Studies	Career Options: Tax Technician Legal Assistant Database Manager Account Examiner Trainee Executive Assistant	
	Bachelor Degrees	Accounting and Information Management Accounting	Banking and Financial Institutions Finance Financial Management	Information and Operations Management Real Estate Finance	Career Options: Accountant Financial Analyst Portfolio Credit Analyst Commercial Collector Trust Officer	
	Graduate Degrees	Accounting - Taxation Business Administration - Finance	Financial Management Land Economics and Real Estate Management Science	Management - Financial Planning Operations Research Professional Accountancy	Career Options: Controller Chief Revenue Agent Risk Analyst International Tax Assessor Foreign Exchange Dealer	

Students may select other elective courses for personal enrichment purposes.

This plan of study serves as a guide, along with other career planning materials, for pursuing a career path and is based on the most recent information as of 2009. All plans meet high school graduation requirements as well as college entrance requirements.